

# WSP Q&A

**Joe Parks**

Washington State Patrol

Criminal History Records  
Section



# Objectives

**Who are we?**

**Who is required to register?**

**How do we work with law enforcement agencies?**

**Question & Answer**



# WSP Sex/Kidnapping Offender Registry



**Registry established on February 28, 1990**

**Sex offenses committed before, on, or after February 28, 1990, must have registered within ten days of July 28, 1991.**

**Kidnapping offenses committed before, on, or after July 27, 1997, are required to have registered within 10 days of July 27, 1997.**

# WSP Sex/Kidnapping Offender Registry



## WAC 446-20-500

### Sex offender and kidnapping offender registration.

RCW [9A.44.130](#) requires any adult or juvenile residing in this state who has been found to have committed or has been convicted of any sex offense or kidnapping offense to register with the county sheriff for the county of that person's residence. The sheriff is required to forward the registration information to the section within five working days. **The Washington state patrol is mandated to maintain a central registry of sex offenders and kidnapping offenders** consistent with chapters [10.97](#), 10.98, and [43.43](#) RCW.

# WSP Sex/Kidnapping Offender Registry



## RCW 43.43.540

### Sex offenders and kidnapping offenders—Central registry—Reimbursement to counties.

(1) The county sheriff shall forward registration information, photographs, and fingerprints obtained pursuant to RCW 9A.44.130, including the sex offender's risk level classification and any notice of change of address, to the Washington state patrol within five working days.

(2) Upon implementation of RCW 4.24.550(5)(a), **the Washington state patrol shall maintain a central registry of sex offenders and kidnapping offenders required to register** under RCW 9A.44.130 and shall adopt rules consistent with chapters 10.97, 10.98, and 43.43 RCW as are necessary to carry out the purposes of RCW 9A.44.130, 9A.44.140, 10.01.200, 43.43.540, 46.20.187, 70.48.470, and 72.09.330. **The Washington state patrol shall reimburse the counties for the costs of processing the offender registration, including taking the offender's fingerprints and photograph.**

**\$32.00 paid to sheriff's office for each completed registration.**

# WSP Sex/Kidnapping Offender Registry

**SORNA** Exchange Portal

WSP is the point of contact at the national level



# WSP Sex/Kidnapping Offender Registry



**39 Counties**

**Approximately  
21,881 offenders actively  
registered to date**

# Who is required to register?

**RCW 9A.44.130 (1)** Any individual convicted of any registerable sex or kidnapping offense or an individual who has been found not guilty by reason of insanity of committing a sex or kidnapping offense who falls under one of the following:

- **Adult** – fixed residence or not.
- **Juvenile** – fixed residence or not.
- **Student:**  
Student means a person who is enrolled, on a full-time or part-time basis, in any public or private education institution. An educational institution includes any secondary school, trade or professional institution, or institution of higher education.

# Who is required to register?

**RCW 9A.44.130 (1)** Any individual convicted of any registerable sex or kidnapping offense or an individual who has been found not guilty by reason of insanity of committing a sex or kidnapping offense who falls under one of the following:

- **Employed or carries on a vocation:**

Employed or carries on a vocation means employment that is full-time or part-time for a period of time exceeding 14 days, or a total of a minimum of 30 days during any calendar year. A person is employed or carries on a vocation whether the person's employment is financially compensated, volunteered, or for the purpose of government or educational benefit. \*This includes employment for or on the campus of a public or private institution of higher education.

# Who is required to register?

## **RESIDENT OF WASHINGTON**

Register with the county sheriff for the county of the:

- Person's residence.
- If admitted to a public or private institution of higher education in Washington, provide the name of the school to the sheriff's office where the person currently resides.
- If working at or on a campus of a public or private institution of higher education in Washington, register and provide the name of the institution to the sheriff's office where the person currently resides.

# Who is required to register?

## **NOT A RESIDENT OF WASHINGTON**

Register with the sheriff of the county:

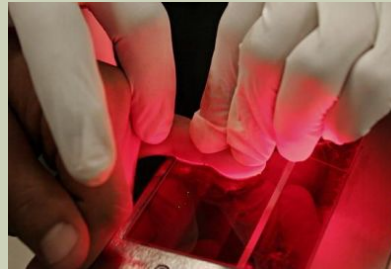
- Where the place of employment or vocation is located.
- If admitted to a public or private institution of higher education in Washington, the person must register where the school is located and provide the name of the school attending. The person must also inform the county sheriff where he/she resides.
- If working for or on a campus of a public or private institution of higher education in Washington, the person must register where the school is located. The person must also Inform the county sheriff where he/she resides.

# What offenses require registration?

- Rape
- Child molestation
- Sexual misconduct with a minor
- Indecent liberties
- Sexually violate human remains
- Incest
- Sexual exploitation of a minor
- Dealing in depictions of a minor
- Sending, bring in state sexual depictions of a minor
- Communication with a minor for immoral purposes
- Voyeurism
- Custodial sexual misconduct
- Certain kidnapping offenses
- Sexual motivation felony offenses
- Any out of state or federal offenses that require registration

# Fingerprint Registrations

■ Livescan



■ Mailed Hardcards



# Livescan



**Prints transmitted from county sheriff's office to WSP**

**Two step verification processing prints**

# Mailed Hardcards

Staff manually enters data from fingerprint cards.

SEX/KIDNAPPING OFFENDER REGISTRATION	
TYPE OF REGISTRATION <input type="checkbox"/> SEX OFFENDER REGISTRATION <input type="checkbox"/> KIDNAPPING OFFENDER REGISTRATION <input type="checkbox"/> SEX/KIDNAPPING OFFENDER REGISTRATION	
STATE USAGE	LAST NAME, FIRST NAME, MIDDLE NAME, SUFFIX
SIGNATURE OF PERSON FINGERPRINTED	SOCIAL SECURITY NUMBER
ALIASES/MAIDEN LAST NAME, FIRST NAME, MIDDLE NAME, SUFFIX	
INFORMATION PROVIDED ON THIS CARD MAY BE COMPUTERIZED IN LOCAL, STATE AND FEDERAL FILES	
FBI NO.	STATE IDENTIFICATION NO.
DATE OF BIRTH: MM/DD/YY	SEX, RACE, HEIGHT, WEIGHT, EYES, HAIR
1. R. THUMB	2. R. INDEX
3. R. MIDDLE	4. R. RING
5. R. LITTLE	6. L. THUMB
7. L. INDEX	8. L. MIDDLE
9. L. RING	10. L. LITTLE
LEFT FOUR FINGERS TAKEN SIMULTANEOUSLY	
RIGHT FOUR FINGERS TAKEN SIMULTANEOUSLY	

WASHINGTON STATE PATROL IDENTIFICATION AND CRIMINAL HISTORY SECTION			
P.O. BOX 42633 OLYMPIA, WA 98504-2633			
PRIVACY ACT OF 1974 (P.L. 93-579) REQUIRES THAT FEDERAL, STATE, OR LOCAL AGENCIES INFORM INDIVIDUALS WHOSE SOCIAL SECURITY NUMBER IS REQUESTED WHETHER SUCH DISCLOSURE IS MANDATORY OR VOLUNTARY, BASIS OF AUTHORITY FOR SUCH SOLICITATION, AND USES WHICH WILL BE MADE OF IT.			
INSTRUCTIONS 1. REGISTRATION SUBMISSION REQUIRES SOR REGISTRATION FINGERPRINT CARD AND A PHOTOGRAPH, PURSUANT TO RCW 9A.44.130. 2. SHERIFF'S OFFICE MUST SUBMIT REGISTRATION TO THE WASHINGTON STATE PATROL WITHIN 5 DAYS. 3. ON BACK OF PHOTOGRAPH, INCLUDE REGISTRANT'S NAME AND DOB.			
WHO MUST REGISTER ANY INDIVIDUAL IN THIS STATE WHO HAS BEEN FOUND TO HAVE COMMITTED OR HAS BEEN CONVICTED OF ANY SEX OFFENSE OR KIDNAPPING OFFENSE, OR WHO HAS BEEN FOUND NOT GUILTY BY REASON OF INSANITY UNDER CHAPTER 10.77 RCW, AS DESCRIBED IN RCW 9A.44.130.			
REASON FOR REGISTRATION: <input type="checkbox"/> RESIDENT OF WA <input type="checkbox"/> NON-RESIDENT OF WA <input type="checkbox"/> EMPLOYMENT <input type="checkbox"/> STUDENT	REGISTRATION DATE:	ORI: CONTRIBUTOR:	
	ENDING REGISTRATION DATE:	ADDRESS:	
RISK LEVEL CLASSIFICATION: I <input type="checkbox"/> II <input type="checkbox"/> III <input type="checkbox"/>	DATE OF CONVICTION:	PLACE OF BIRTH (STATE OR COUNTRY):	COUNTRY OF CITIZENSHIP:
PLACE OF CONVICTION:	SCARS, MARKS, TATTOOS, AND AMPUTATIONS:		
CONVICTIONS) RESULTING IN REGISTRATION:	SEXUAL PREDATOR: YES <input type="checkbox"/> NO <input type="checkbox"/>	DNA AVAILABLE: YES <input type="checkbox"/> NO <input type="checkbox"/>	
OFFICIAL TAKING FINGERPRINTS:	LOCAL IDENTIFICATION NUMBER:	CAUTION AND MEDICAL CONDITIONS:	
CURRENT RESIDENCE OF PERSON BEING FINGERPRINTED			
STREET ADDRESS:			
CITY:	STATE:	ZIP CODE:	PHONE NO:
OCCUPATION:	EMPLOYER:	EMPLOYER STREET ADDRESS:	
EMPLOYER CITY:	STATE:	ZIP CODE:	PHONE NO:
ADDITIONAL INFORMATION			LEAVE BLANK

# Complete Registrations



A completed registration includes a fingerprint card and photo.

- **Livescan submissions**

Email photo to [SORLiveScanPhotos@wsp.wa.gov](mailto:SORLiveScanPhotos@wsp.wa.gov)

Photos must be sent same-day or shortly thereafter the livescan submission is sent. If after 7 days the photo has not been received the livescan submission will be purged and new prints will be required along with the photo.

- **Mailed Hardcards**

Mail a color copy of photo with the fingerprint card

# Change of Address Updates

## WASHINGTON STATE PATROL IDENTIFICATION SECTION REGISTERED SEX/KIDNAPPING OFFENDER

### CHANGE OF ADDRESS FORM

For Address/Level Classification/Fail to Verify Address

For WSP Use Only

SID#

DOA

#### Reason for Change:

- |   |   |
|---|---|
| <input type="checkbox"/> LEVEL              | <input type="checkbox"/> *FAILED TO REGISTER UPON RELEASE |
| <input type="checkbox"/> MOVED              | <input type="checkbox"/> INCARCERATED – COUNTY            |
| <input type="checkbox"/> MOVED OUT OF STATE | <input type="checkbox"/> INCARCERATED – DOC/JRA           |
| <input type="checkbox"/> HOMELESS           | <input type="checkbox"/> *FAILED TO VERIFY ADDRESS        |

Full name of registrant:		Last		First		Middle	
SID Number		Social Security Number					
DOB	POB	SEX	RACE	HEIGHT	WEIGHT	HAIR	EYES
Convicted of:			Aliases used:				
Date/Place of conviction:							
Last registered address:							
Street:		City:		State:		Zip:	
Apt. #:							
New address:		Phone # ( ) -		Apt. #:		Mailing Address:	
Street:		City:		State:		Zip:	
Employer or School Name/Address:							
Signature of Offender				Date			
Print or type name of Registering Officer				Agency Name			
(Area Code) Telephone Number				(Area Code) FAX Number			


\*Fill in shaded areas for Failed to Verify Address and Failed to Register Upon Release only, otherwise fill out entire form.

**DO NOT USE THIS FORM FOR A NEW REGISTRATION OR WHEN A REGISTRANT MOVES OUT OF THE COUNTY.**

3000-240-502 (R 04/05)

- Level Updates
- Moved Out of State
- Moved Within County
- Homeless
- Incarcerated
- Fail to Register

# Relief of duty to register

  
**SEX/KIDNAPPING OFFENDER REGISTRATION  
RELIEVED OF DUTY TO REGISTER**  
(When a Court Order is Not Needed)

---

Print Full Name of Registrant \_\_\_\_\_

Date of Birth \_\_\_\_\_

SID Number \_\_\_\_\_

☐ The above offender has spent 10 consecutive years in the community without being convicted of a disqualifying offense, pursuant to RCW 9A.44.142.

☐ The above offender has spent 15 consecutive years in the community without being convicted of a disqualifying offense, pursuant to RCW 9A.44.142.

The following have been checked to verify this and there have been no prior conviction(s) for a sex/kidnapping offense:

☐ Washington State Crime Information Center (WACIC)  
☐ Washington State Identification and Criminal History Section (WASIS)  
☐ National Crime Information Center (NCIC)  
☐ Superior Court Management Information System (SCOMIS)  
☐ Judicial Information Systems (JIS) (Formerly DISCIS)  
☐ Felony Offender Reporting System (FORS)  
☐ WANTS AND WARRANTS  
☐ DECEASED  
☐ OTHER \_\_\_\_\_

Date Relieved of Duty \_\_\_\_\_

Signature of Official \_\_\_\_\_

Print Name of Official \_\_\_\_\_

Agency Name \_\_\_\_\_

Phone Number \_\_\_\_\_

3000-240-505 (R 11/10)

- 10 – 15 years depending on classification of sex offense
- Court Ordered Relief
- Administratively Relieved
- Deceased

# Monthly Statistics

Approximately **360** fingerprint registrations processed per month

Approximately **1,200** subsequent updates processed per month  
(address, levels, relieved of duty, fail to register, deceased)



# Registration information available online



WASHINGTON ASSOCIATION OF SHERIFFS & POLICE CHIEFS

*Serving the Law Enforcement Community and the Citizens of Washington Since 1963*

<http://www.waspc.org/sex-offender-information>

- Provides sex offender registry information for all offenders EXCEPT compliant level 1 offenders
- Free search



Washington Access To Criminal History

**WATCH**

<https://fortress.wa.gov/wsp/watch/>

- Provides sex offender registry information for ALL registered offenders and conviction criminal history
- \$12.00 fee

# WSP RAPsheet (WASIS)

**Sex/Kidnapping Registration information is displayed on WSP RAPsheet**

```
*****
SEX/KIDNAPPING OFFENDER REGISTRATION
*****
PROJECTED END REG DATE:      NONEXP      DOC BULLETIN AVAILABLE: N
ORIGINAL REGISTRATION DATE: 00/00/0000
PHONE: HOME/000 000-0000
SUPPLEMENTAL
  PHONE: HOME/000 000-0000
  PHONE: HOME/000 000-0000
```

EVENTS	ADDRESSES
TYPE: SEX OFFENDER REGISTRATION	RESIDENCE ADDRESSES:
NAME USED: OFFENDER, SEX	HOMELESS: YES
DATE: 00/00/0000	ST NAME: HOMELESS
CONTRIBUTING AGENCY: WAKCS0000	ADDRESS2: SEATTLE
KING COUNTY SHERIFFS OFFICE	
PLACE OF CONVICTION: WALLA WALLA	CITY: KING COUNTY
LOCAL CLASSIFICATION: I	COUNTY: KING
CONVICTION	STATE: WA
PRIMARY:00836 - RAPE OF A CHILD-3	COUNTRY: US
LOCAL ID: 222222	ZIP CODE: 98104
	DATE SUBMITTED: 00/00/0000
	LIKELY START DATE: 00/00/0000
TYPE: SEX OFFENDER REGISTRATION	
NAME USED: OFFENDER, SEX	
DATE: 00/00/0000	
CONTRIBUTING AGENCY: WA0110000	ST NAME: 123 MADE UP STREET
FRANKLIN COUNTY SO	ADDRESS2:
PLACE OF CONVICTION: WALLA WALLA	CITY: SEATTLE
LOCAL CLASSIFICATION: UNKNOWN	STATE: WA
CONVICTION	COUNTRY: US
PRIMARY:00836 - RAPE OF A CHILD-3	ZIP CODE: 98104
LOCAL ID: 222222	DATE SUBMITTED: 00/00/0000
	LIKELY START DATE: 00/00/0000

## NON-CONVICTION RAPsheet

**Disseminated to  
criminal justice agencies or  
the subject of the record with a  
record review request.**

**RAPsheet displays last  
24 months of address  
information.**

# WSP RAPsheet (WASIS)

**Sex/Kidnapping Registration information is displayed on WSP RAPsheet**

```
*****
                        SEX/KIDNAPPING OFFENDER REGISTRATION
*****
-----
                        EVENTS
-----
TYPE:    FAIL TO REGISTER
NAME USED: OFFENDER, SEX
DATE:    04/24/2017
CONTRIBUTING AGENCY: WA0270000
          PIERCE COUNTY SHERIFFS OFFICE
PLACE OF CONVICTION: WA

TYPE:    SEX OFFENDER REGISTRATION
NAME USED: OFFENDER, SEX
DATE:    01/22/2015
CONTRIBUTING AGENCY: WA0270000
          PIERCE COUNTY SHERIFFS OFFICE
PLACE OF CONVICTION: PIERCE

TYPE:    SEX OFFENDER REGISTRATION
NAME USED: OFFENDER, SEX
DATE:    05/18/2011
CONTRIBUTING AGENCY: WA0270000
          PIERCE COUNTY SHERIFFS OFFICE
PLACE OF CONVICTION: PIERCE

TYPE:    FAIL TO REGISTER
NAME USED: OFFENDER, SEX
DATE:    01/06/2011
CONTRIBUTING AGENCY: WA0270000
          PIERCE COUNTY SHERIFFS OFFICE
PLACE OF CONVICTION: WA
```

**CONVICTION  
RAPsheet**

**Disseminated to  
the public.**

# How SOR Information Is Transmitted



**Sheriff's Office**



**WSP WASIS**  
(Washington State Identification System)

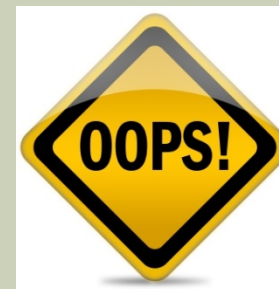


**FBI NSOR**  
(National Sex Offender Registry)

# Correction Notice

SEX/KIDNAPPING OFFENDER REGISTRATION CORRECTION NOTICE		WSP USE
Date: _____		SID # _____
SID No.: _____	FBI No: _____	DOA _____
		PCN: _____
<b>A – OFFENDER'S PERSON DETAILS:</b>		<b>INFORMATION PREVIOUSLY SUBMITTED</b>
Subject _____ (Last Name) (First Name) (Middle Name)		
Date of Birth: _____ Social Security No. _____		
Sex: _____ Race: _____ Hgt: _____ Wgt: _____ Hair: _____ Eye: _____		
Alias: _____		
<input type="checkbox"/> <b>Correct to Read</b> Possible Consolidation to SID No.: _____		
<input type="checkbox"/> <b>Add</b>		
<input type="checkbox"/> <b>Delete</b> Reason for deletion: _____		
Subject _____ (Last Name) (First Name) (Middle Name)		
Date of Birth: _____ Social Security No. _____		
Sex: _____ Race: _____ Hgt: _____ Wgt: _____ Hair: _____ Eye: _____		
Alias: _____		
<b>B – OFFENDER'S EVENT DETAILS:</b>		<b>INFORMATION PREVIOUSLY SUBMITTED</b>
Agency ORI: _____ PCN: _____ LID: _____		
Date of Event: _____ Type of Event: _____		
Date of Physical Address: _____ Physical Address: _____		
Comment _____		
<input type="checkbox"/> <b>Correct to Read</b> Possible Consolidation to SID No.: _____		
<input type="checkbox"/> <b>Add</b>		
<input type="checkbox"/> <b>Delete</b> Reason for deletion: _____		
Agency ORI: _____ PCN: _____ LID: _____		
Date of Event: _____ Type of Event: _____		
Date of Physical Address: _____ Physical Address: _____		
Comment _____		
<b>Correction Submitted By:</b>		<b>Submitting Agency and Address:</b>
Telephone: _____		_____
Signature: _____		_____
		_____
		_____

Submit to correct any information  
on a registration, address event, etc.



# SOR Annual Letter

JAY INSLEE  
Governor



JOHN R. BATISTE  
Chief

STATE OF WASHINGTON  
WASHINGTON STATE PATROL  
PO Box 42633 • Olympia, Washington 98504-2633 • (360) 534-2000 • [www.wsp.wa.gov](http://www.wsp.wa.gov)

June 22, 2016

**TO:** Registered Sex/Kidnapping Offenders  
**FROM:** Ms. Deborah L. Collinsworth, Identification and Criminal History Section  
**SUBJECT:** 2016 Annual Sex/Kidnapping Offender Summary Letter

Pursuant to Revised Code of Washington (RCW) 9A.44.145, the Washington State Patrol (WSP) is required to notify each registrant of any changes to the sex and kidnapping offender registration requirements and to notify individuals convicted of a sex offense as a juvenile of their ability to petition the court for relief from registration as provided in RCW 9A.44.143.

During the 2016 Legislative Session no bills were signed affecting sex and kidnapping offender registration requirements. Please see enclosed notification.

DJC:sh  
Enclosure



## **2016 SUMMARY OF CHANGES TO SEX/KIDNAPPING OFFENDER REGISTRATION REQUIREMENTS**

Pursuant to Revised Code of Washington (RCW) 9A.44.145, the Washington State Patrol (WSP) is required to notify each registrant of any changes to the sex and kidnapping offender registration requirements and to notify individuals convicted of a sex offense as a juvenile of their ability to petition the court for relief from registration as provided in RCW 9A.44.143.

During the 2016 Legislative Session no bills were signed changing sex and kidnapping offender registration requirements.

### **Where to find Statutes and Bills in their entirety**

Public libraries and law libraries have bound RCW volumes.

RCWs are also available electronically at: <http://apps.leg.wa.gov/rcw/> or <http://search.leg.wa.gov/>.

Additionally, the full texts of the bills are available electronically at: <http://apps.leg.wa.gov/billinfo/>.

If you have any questions, please contact the sheriff's office where you are currently registered.

# SOR Annual Letter

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# OffenderWatch / WASIS Interface



- Data retrieved from Offender Watch (OW) and automatically updates WASIS electronically as SOR coordinators make updates to OW.
- Data transfers with a 3 day delay.
- Data matching process

# OffenderWatch / WASIS Interface

## Test Counties:

- Thurston
- Adams
- Ferry
- Lincoln
- Pend Oreille
- Spokane
- Stevens
- Whitman

Approximately 275 updates per month:

Address Updates  
Fail to Register  
Level Updates  
Moved Out of State  
Relieved of Duty  
Photo Image Updates

A graphic illustration featuring a variety of colorful question marks (red, green, blue, yellow) floating above a group of raised hands. The hands are of different skin tones and are reaching upwards, suggesting a collective expression of curiosity or a desire for information. The background is plain white.

# Contact WSP

**Washington State Patrol  
Criminal History Records Section  
Criminal History Support / Sex Offender Registry Unit**

**Mailing Address:**

**PO Box 42633  
Olympia, WA 98504**

**Phone: (360) 534-2000 Option #5**

**Fax: (360) 534-2071**

**Email: [crimhis@wsp.wa.gov](mailto:crimhis@wsp.wa.gov)  
[SORSubmissions@wsp.wa.gov](mailto:SORSubmissions@wsp.wa.gov)**